

Spring Gathering 2019

29th March to 24th April

Exhibition Terms and Conditions

- The aim of the exhibition is to showcase, promote and celebrate recent work by local artists.
- The Green Man Gallery will promote the exhibition and the artists involved however exhibiting artists are also expected to promote their work and the exhibition to their own networks and on websites/social media in order to increase footfall and make the most of this opportunity.

General Terms and Conditions

- Exhibiting artists must be over 18.
- The exhibition is for 2D or 3D work in any medium that is suitable for exhibition at The Green Man Gallery.
- Work must have been created within the last 3 years
- **Size of work:** 2D work maximum size: W 36" (91.5cm) H 60" (152cm) including frame if any
3D work: please state dimensions of the work and of display space required on submission form
- Maximum 2 submissions per person, depending on size. We may only have room for one piece if your work is very large. Small pieces of work (2D and 3D) which can be displayed in a group may count as one submission. We will advise you in our acceptance email.
- There is a fee of £5 per submission, payable on receipt of our acceptance email.
- **Sale of work:** 30% commission is payable to The Green Man Gallery on any work sold during the exhibition. Payment will be made to artists no more than two weeks after the end of the exhibition.
- **Promoting your work:** Exhibiting artists must provide a statement to be displayed alongside the work. Artists are welcome to bring promotional materials (e.g. business cards, flyers) for display during the exhibition. **Please bring these when you deliver your art work.**

Delivering your work to the gallery - Saturday 16th to Monday 25th March 2019

1. 2D work media must be framed and strung, ready for hanging. We prefer not to hang with mirror plates unless the work is very heavy. Canvases can be hung unframed but they need to be properly strung before delivery. If unsure, please ask. No clip frames.
2. 3D work: The gallery will provide tables with coverings. Please supply everything else needed for display (e.g. a stand if not free-standing).
3. Wrap your work well to protect it (e.g. in bubble wrap) and **put a label with your full name on the outside of the packaging.**

4. Delivery days and times:

Saturday 16 March - 10.30am to 4.30pm
Sunday 17 March – 11.30am to 2.30pm
Monday 18 March – 10.30am to 1.30pm
Tuesday 19 March – 10.30am to 4.30pm
Wednesday 20 March – 10.30am to 4.30pm
Thursday 21 March – CLOSED
Friday 22 March – 10.30am to 4.30pm
Saturday 23 March - 10.30am to 4.30pm
Sunday 24 March – 11.30am to 2.30pm
Monday 25 March – 10.30am to 1.30pm

We will ask you to sign a copy of these Terms and Conditions when you deliver your work.

The Green Man Gallery, Hardwick Hall, Hardwick Square South, Buxton SK17 6PY
Tel: 01298 937375 or 07977 956707 Email: hello@thegreenmangallery.com

The Green Man Gallery is the trading name of Bridgehead (Arts) Ltd
A not for profit company registered in England and Wales. No. 04433508

Security and safety of art work

- Artists must ensure that fixings, hanging cords etc are appropriate for the size and weight of the work and are attached securely. The Green Man Gallery staff will take great care when carrying, storing and displaying art work. **NB We cannot accept work in clip frames**
- Artists must ensure that all items are safely wrapped/packaged when delivered.
- Gallery staff will do everything possible to ensure that art work is safe and secure while on display or in storage however **all items are left at the artist's own risk.**
- The Green Man Gallery reserves the right to refuse art work which is unsafe or unsuitable for public exhibition.
- Visitors to the exhibition will be covered by the Gallery's Public Liability Insurance.

Celebrate!

- All exhibiting artists will receive a free ticket to The Spring Gathering Social/Networking Event on Friday 29th March 2018. Further tickets cost £5 and can be booked through the gallery.

Contact for all queries

- Caroline Small (Events Manager)
- Email: hello@thegreenmangallery.com
- Tel: 01298 72068 or 07940 333352

What The Green Man Gallery will do for you...

- Hang/display your work on Thursday 28th March 2018
- Ensure that the exhibition is open at the times stated
- Promote the exhibition to gallery visitors
- Produce a simple exhibition catalogue which will include artists' statements and contact details along with titles of work and prices
- Create a poster to advertise the exhibition
- Print and display posters around Buxton
- **Exhibiting artists will be sent the poster as a pdf and should also print and distribute copies as widely as possible.**
- Advertise the exhibition and related events as follows:
 - on websites: The Green Man Gallery, Visit Peak District, Explore Buxton and Arts Derbyshire
 - on The Green Man Facebook page and other arts pages on FB
 - via Twitter
 - to the gallery mailing list (1,000+ subscribers);
 - in Artsbeat and Pure Buxton magazines
 - via a press release to the Buxton Advertiser (Please note, there is no guarantee that the Advertiser will include this but we always try!)

IMPORTANT

The Green Man Gallery has no paid staff and a very small marketing budget. You are strongly advised to do as much promotion as you can, as widely as possible, through print publicity and online, and in particular to send invitations to people/galleries who you would like to see your work.

Signed _____ (the Artist) Date _____
_____ (for The Green Man Gallery) Date _____

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